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## ELP EXTENDED ABSENCE PROCEDURE

An **extended absence** is defined as two or more consecutive weeks of missed prekindergarten services. If a prekindergarten student receiving publicly funded prekindergarten in a community-based prekindergarten program misses more than two consecutive weeks of prekindergarten services, subsequent weeks of absence will not be funded. The family will be responsible to abide by the tuition policies of the prekindergarten program/service provider which may include paying full tuition during the prekindergarten absence.

## REPEATED ABSENCE PROCEDURE

**Repeated absences** are defined as an average of one or more absences per week over the course of two or more months. Families interested in publicly funded prekindergarten agree to enroll their child for at least ten hours per week during the school calendar year. If a prekindergarten student is identified as not regularly attending prekindergarten the required minimum of ten hours per week the school may terminate funding paid on behalf of the student. The school will work with the community-based prekindergarten program and the family to identify the challenges related to attendance before reducing or terminating any prekindergarten tuition payment.